



kcetb

Bord Oideachais agus Oiliúna
Chill Chainnigh agus Cheatharlach
*Kilkenny and Carlow
Education and Training Board*

28th October 2026

To: All Interested Tenderers

Re: Invitation to Tender - Services for Management Asbestos Surveys (MAS) across the KCETB portfolio

A Dhaoine Uaisle

On behalf of the Contracting Authority for this project, you are hereby invited to tender for Management Asbestos Surveys for the above project.

The project comprises the provision of management asbestos surveys across a No.23 educational building/facilities operated by the Kilkenny and Carlow Education and Training Board (KCETB), including but not limited to schools and Further Education and Training Centres (FET). The appointed Service Provider will be required to undertake surveys, arrange sample analysis where required, prepare asbestos registers and survey reports, and provide recommendations for the ongoing management of identified asbestos-containing materials in accordance with current statutory requirements and industry best practice.

The successful Tenderer shall meet with the Client on a fortnightly basis to provide updates on contract progress, discuss any issues arising, and agree any necessary actions. The Contracting Authority reserves the right to proceed with all, or only a proportion, of the identified locations, subject to available funding and budget approval.

The scope of service is detailed in the tender documents and in the brief document enclosed.

The Form of Contract will be the Standard Conditions of Engagement for Consultancy Services (Technical COE1) including the Schedule A and B.

**** Tenderers must conduct a site visit, see below ****

Tenders must contain all the documentation noted in Section 8 of the briefing document including, Form of Tender document, the Pricing Breakdown Schedule and the Tender Proposal Form.

The latest time and date for return/uploading of Tenderers to the etenders portal is: 12:00 Noon on Thursday 19th November 2026

Tender submissions must be received by eTenders portal only, with the onus resting with the Tendering party to ensure receipt of the submission before the latest time and date for receipt of tenders.

Tenders sent to any other address, or received after the specified date and time, will be deemed invalid tenders. Unsigned tenders/tender proposal forms will likewise be deemed invalid tenders. The signature for the Form of Tender/Tender Proposal Form must be that of a Principal or Director of the firm. Tenders must be in the format prescribed in the Form of Tender/Tender Proposal Form and all required documents must be submitted.

All queries in relation to this tender competition must be submitted (and will be answered) through the e-Tenders website. All queries must be submitted as soon as possible and, in any event, not later than 5 working days before the latest time for receipt of tenders, although the Contracting Authority may at its discretion respond to queries raised after that date. If the Contracting Authority responds to a query, it will send the response to each Candidate unless the Candidate raising the query has clearly designated the query as confidential and the Contracting Authority agrees that it should be treated as confidential.



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Tenders will be assessed in accordance with Guidance on Procuring Consultants for Small Works, 4th Edition October 2021.

MANDATORY SITE VISIT

Prospective tenderers are required to visit the following sample sites by arrangement as a condition of tendering, in order to ensure that the full extent and scope of the services required under the contract are understood. This is to allay any doubts as to what services are required, in the interests of both the Contracting Authority and the selected tenderer ultimately charged with delivery of the services.

Any failure to observe this condition of tendering will result in the exclusion of the tenderer concerned.

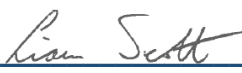
Mandatory Site visits have been arranged for the following times/dates:

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| <ol style="list-style-type: none">1. Kilkenny City Vocational School, R95HW74 Thursday 5th November @10am2. Ormonde College of Further Education, R95W2XN Thursday 5th November @ 11am3. Coláiste Aindriú, R21E27 Thursday 5th November @ 12.30pm |
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Please confirm via etenders if you will be attending the above site visits.

Tenderers can also visit the other sites if they wish. Please contact Philp Doyle on 087-2112220 if you wish to visit any of the other locations.

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Signed: 
Liam Scott
KCETB Director of OSD